

Basalt Vineyard

Terms & Conditions



www.Basaltwines.com

Wedding Ceremonies

The Basalt onsite ceremony package is \$600.00 and includes the following:

- 36 White folding Chairs
- A clothed registry table with 2 chairs
- White Italian market umbrella(if required)

Reception & Function Venue Hire of \$10.00 per guest.

Confirmation and Deposit

Confirmation in writing and a deposit of \$1000.00 is required within 14 days of making the reservation. We reserve the right to cancel any reservation, which has not been confirmed within 14 days of being reserved, to confirm a function booking at Basalt vineyard we require a signed copy of our terms & conditions and a deposit of \$1000.00 this deposit is non-refundable under any circumstance, where available a transfer of date may be arranged.

Final Numbers and Payment

An estimate of final numbers is required within four weeks of the event with confirmation of final numbers 14 days prior to the function. The client is responsible for advising final numbers, and should they not be advised, the client may be charged for the numbers estimated. Full payment is required 7 business days prior to the event; the total charge will be based on the maximum guest numbers confirmed prior to the event. A credit card will be required to be held as security on the night of the event. Basalt vineyard accepts direct debit (Bank details available on request) visa, MasterCard or cash, cheques made payable to Basalt wines.

Marquees

We recommend Warrnambool Party Hire phone (03) 5561 2066 for your marquee needs. An approximate cost of a wedding is dependent on your tastes, we are happy to arrange all the details for you. We have dealt with this company for all our functions and find that they are respectful of our property when erecting and dismantling their marquees. They also minimise disruption to our business by dismantling their marquee by the next day.

Catering / Menu

Final guest number, food & wine selections must be confirmed a minimum of 14 days prior to the function date, there may be slight variations to the menu on the day, subject to availability of seasonal products. Indication of dietary requirements must be received at least 14 days prior to function date. Where a self-catering option is chosen Basalt vineyard assumes no responsibility for any injury or illness as a result of catering provided.

Beverages /Start and Finish times

The duration of a function at Basalt vineyard is 5 hours, commencing from the time alcohol beverage service begins. Evening receptions must conclude at 11pm without exception and in accordance with Basalt vineyard liquor license. Responsible service of alcohol will be adhered to at all time as stated in liquor licensing Act 1997; minors will not be served and management reserve the right, without liability, to refuse service to guests that are deemed "under the influence" or who pose a threat to them self's or others. All beverage packages cover consumption within the licensed area during the prescribed times. No alcoholic beverages are permitted to be brought onto the

premises. Basalt vineyard has a license to serve only wines we produce. We do not serve spirits and BYO is not permitted on our license

Bar Closures

Note that the bar closes for evening functions at 10:30pm (last drinks called @ 10:30 pm). Basalt vineyard reserves the right to exclude or eject any objectionable persons from the premises.

Music

As we are in a rural location and surrounded by a number of private residences, we do have significant noise restrictions that prevent us from having any music audible from outside the venue. Staff is instructed to monitor and adjust volume, if deemed excessive. "Strictly no DJ's" all music to conclude by 11pm without exception. We do not supply audio systems.

Cancellation Policy

In the event of your function being cancelled 30 days prior to the event a cancellation fee of 25% of the total cost of your function will be charged, if your confirmed function is cancelled within 14 days of the event 50% of the total cost of the event will be charged, in the event of cancellation within 7 days of your function 100% of the total cost of the event will be charged.

Parking

Due to limited parking available, we suggest that guest choose to hire a bus or arrange shared transportation to & from Basalt vineyard.

Deliveries

All deliveries required for the function are to be delivered on the day. We will not accept responsibility for goods left on the premises.

*Conditions and prices are correct at printing but subject to change without notice

I/we have read and understand these terms and conditions

Name

Signature..... Date.....

Contact Shane Clancey
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